

# Croydon Council

<b>REPORT TO:</b>	<b>CABINET 6 DECEMBER 2021</b>
<b>SUBJECT:</b>	<b>INVESTING IN OUR BOROUGH</b>
<b>LEAD OFFICER:</b>	<b>PETER MITCHELL, INTERIM DIRECTOR OF COMMERCIAL INVESTMENT</b>  <b>RICHARD ENNIS, INTERIM S151 OFFICER &amp; CORPORATE DIRECTOR OF RESOURCES</b>
<b>CABINET MEMBER:</b>	<b>COUNCILLOR CALLTON YOUNG CABINET MEMBER FOR RESOURCES AND FINANCIAL GOVERNANCE</b>
<b>WARDS:</b>	<b>ALL</b>
<b>CORPORATE PRIORITY</b> Effective outcome based commissioning and prudent financial transactions contribute to all corporate priorities. The Council's Commissioning Framework (2019 – 2023) sets out the approach to commissioning and procurement and puts delivery of outcomes at the heart of the decision making process. As the Council develops more diverse service delivery models, it is important to ensure that our contractual and partnership relationships are not only aligned to our corporate priorities but also represent value for money for citizens and taxpayers.	
<b>FINANCIAL SUMMARY:</b> Financial implications are set out in each individual report.	
<b>KEY DECISION REFERENCE NO.:</b> There are key decisions mentioned in this report, but approval of the Recommendations would not constitute a key decision.	

The Leader of the Council has delegated to the Cabinet the power to make the decisions set out in the recommendations below

## **1 RECOMMENDATIONS**

1.1 The Cabinet is requested to note:

1.1.1 The request for approval of the contract extension and variation for the Young People and Care Leavers Service as set out at agenda item 11a and section 5.1.1.

1.1.2 The request for approval of the award for Parking ANPR cameras as set out at agenda item 11b and section 5.1.1

1.1.3 The contracts between £500,000 and £5,000,000 anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Resources

and Financial Governance and with the Leader in certain circumstances, before the next meeting of Cabinet, as set out in section 5.2.1.

1.1.4 The list of delegated award decisions made by the Director of Commissioning and Procurement since the last meeting of Cabinet, as set out in section 5.3.1.

1.1.5 Property lettings, acquisitions and disposals to be agreed by the Cabinet Member for Resources and Financial Governance in consultation with the Leader since the last meeting of Cabinet, as set out in section 5.4.1.

## 2 EXECUTIVE SUMMARY

2.1 This is a standing report which is presented to the Cabinet, for information, at every scheduled Cabinet meeting to update Members on:

- Contract awards and strategies to be agreed by the Cabinet at this meeting which are the subject of a separate agenda item;
- Contracts between £500,000 and £5,000,000 anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Resources and Financial Governance and with the Leader in certain circumstances, before the next meeting of Cabinet;
- Delegated contract award decisions made by the Director of Commissioning and Procurement since the last meeting of Cabinet;
- Property lettings, acquisitions and disposals to be agreed by the Cabinet Member for Resources and Financial Governance in consultation with the Leader since the last meeting of Cabinet;
- Partnership arrangements to be agreed by the Cabinet at this meeting which are the subject of a separate agenda item.  
*[As at the date of this report there are none]*
- Delegated contract award decisions under delegated authority from the Leader by the Cabinet Member for Children, Young People and Learning in consultation with the Cabinet Member for Resources and Financial Governance related to the Health and Social Care Services - DPS 3 Lot 3 – Young People Semi Independent Accommodation;  
*[As at the date of this report there are none]*
- Delegated contract award decisions under delegated authority from the Leader by the Cabinet Member for Families, Health & Social Care in consultation with the Cabinet Member for Resources and Financial Governance related to the Adult and Young People Social Care Dynamic Purchasing Systems (DPS);

*[As at the date of this report there are none]*

### **3 DETAIL**

- 3.1 Section 5.1.1 of this report lists those contract and procurement strategies that are anticipated to be awarded or approved by the Cabinet.
- 3.2 Section 5.2.1 of this report lists those contracts that are anticipated to be awarded by the nominated Cabinet Member
- 3.3 Section 5.3.1 of this report lists the delegated award decisions made by the Director of Commissioning and Procurement since the last meeting of Cabinet.
- 3.4 Section 5.4.1 of this report lists the property acquisitions and disposals to be agreed by the Cabinet Member for Resources & Financial Governance in consultation with the Leader since the last meeting of Cabinet.
- 3.5 The Council's Procurement Strategy and Tender & Contracts Regulations are accessible under the Freedom of Information Act 2000 as part of the Council's Publication Scheme. Information requested under that Act about a specific procurement exercise or contract held internally or supplied by external organisations, will be accessible subject to legal advice as to its commercial confidentiality, or other applicable exemption, and whether or not it is in the public interest to do so.

### **4 PRE-DECISION SCRUTINY**

- 4.1 This report does not require pre-decision as all the reports listed below are compliant with the Council's Tender & Contracts Regulations.

### **5 FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS**

#### **5.1 Proposed Strategy and Award approvals**

- 5.1.1 Procurement strategies and awards for the purchase of goods, services and works with a possible contract value over £5 million decisions to be taken by Cabinet which are agenda items 11a and 11b.

<b>Award/Strategy</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Annual Spend</b>	<b>Dept/Cabinet Member</b>
Young People and Care Leavers Service contract extension and variation	£567,240 (value of 12 month extension) £5,386,703 (total aggregated spend)		£567,240	Children, Young People and Learning /Cllr Fleming
Parking ANPR Cameras Contract Award	£10,730,739 (This amount is a combination of Capital and Revenue over the 10 year term of the contract)		£1,073,073 (this is an average over the 10 year period)	Sustainable Croydon/ Communities, Safety and Business Recovery/Cllr Muhammad Ali and Cllr Manju Shahul-Hameed

## 5.2 Contract Awards

5.2.1 Revenue and Capital consequences of contract award decisions to be made between £500,000 and £5,000,000 by the nominated Cabinet Member in consultation with the Cabinet Member for Resources & Financial Governance or, where the nominated Cabinet Member is the Cabinet Member for Resources & Financial Governance, in consultation with the Leader.

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Annual Spend</b>	<b>Dept/Cabinet Member</b>
Parking services ICT Case management system contract award	£1,036,880 (Contract length 10 years)	£486,105 (Contract length 10 years)	£152,298 (this is an average over the 10 year period)	Sustainable Croydon/ Cllr Muhammad Ali
Telephony System Contract Award	£1,530,000 (This amount is a combination of Capital and Revenue over the 7 year term of the contract)		£218,571 (this is an average over the 7 year period)	Resource and Financial Governance / Cllr Young

## 5.3 Strategy and Contract Awards

5.3.1 Revenue and Capital consequences of delegated decisions made by the Director of Commissioning and Procurement for procurement strategies up to £5 million, contract awards (Regs. 19, 28.4 a & b) between £100,000

and £500,000 and contract extension(s) previously approved as part of the original contract award recommendation (Reg. 28.4 d) and contract variations (Reg.30).

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Annual Spend</b>	<b>Dept</b>
St James Road Bridge contract award	£450,000 (Contract length 18 months)		£225,000	Resource and Financial Governance / Cllr Young

#### **CONTRACT VARIATIONS & EXTENSIONS**

<b>Contract Title</b>	<b>Value of Contract to Date</b>	<b>Value of Extension Term</b>	<b>Total Revenue value including extension term</b>	<b>Contract Capital Budget</b>	<b>Annual Spend</b>	<b>Dept.</b>
Pension – Third Party Administration Services, Deferred Pension Benefit Calculations	£200,000	£50,000	£250,000		£125,000	Resources and Financial Governance / Cllr Young
Learning Disabilities Hub & Spoke - Keyring Contract Extension	£1,738,800	£492,600	£2,231,400		£557,850	Families, Health and Social care/Cllr Janet Campbell

#### **5.4 Strategy and Contract Awards**

5.4.1 Revenue and Capital consequences of property acquisitions and disposals over £500,000 to be agreed by the Cabinet Member for Resources and Financial Governance in consultation with the Leader.

Contract Title	Disposals	Acquisitions	Dept/Cabinet Member
Property Disposals as part of the Interim Asset Disposal Strategy	Goldcrest Youth Centre Glazier House, South Croydon TAVR Centre Monks Hill Former social Club, Drayton Road		Resources and Financial Governance/ Cllr Young

Approved by: Matthew Davis, Interim Director of Finance, on behalf of Richard Ennis, Interim S151 Officer & Corporate Director of Resources

## 6 LEGAL CONSIDERATIONS

- 6.1 The information contained within this report is required to be reported to Members in accordance with Appendix B of the Council's Tenders Contracts Regulations and, in relation to the acquisition or disposal of assets, Regulation 9.3 of the Council's Financial Regulations which states 'Recommendations on acquisitions or disposals valued between £500k and up to £5m must also be approved by the Cabinet Member for Finance and Resources in consultation with the Leader of the Council, subject to the intention to do so having been reported to a previous meeting of Cabinet and in accordance with the Leader's Scheme of Delegation. Recommendations on acquisitions or disposals valued over £5m will be reported for approval to Cabinet.'

Approved by: Nigel Channer, Interim Head of Commercial & Property, on behalf of the Acting Director of Law

## 7 HUMAN RESOURCES IMPACT

- 7.1 There are no immediate HR issues that arise from the strategic recommendations in this report for LBC employees and staff. Any specific contracts that arise as a result of this report should have their HR implications independently assessed by a senior HR professional.

Approved by: Gillian Bevan, Head of Human Resources – Resources & ACE  
Jenny Sankar, Head of Human Resources – Housing & Sustainable Communities

## **8 EQUALITY IMPACT**

- 8.1 An Equality Analysis process has been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.
- 8.2 The equality analysis for the contracts mentioned in this report will enable the Council to ensure that it meets the statutory obligation in the exercise of its functions to address the Public Sector Equality Duty (PSED). This requires public bodies to ensure due regard to the need to advance equality of opportunity; foster good relations between people who share a “protected characteristic” and those who do not and take action to eliminate the potential of discrimination in the provision of services.
- 8.3 Any issues identified through the equality analysis will be given full consideration and agreed mitigating actions will be delivered through the standard contract delivery and reporting mechanisms.

## **9 ENVIRONMENTAL IMPACT**

- 9.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

## **10 CRIME AND DISORDER REDUCTION IMPACT**

- 10.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

## **11 DATA PROTECTION IMPLICATIONS**

- 11.1 Will the subject of the report involve the processing of ‘personal data’?  
NO
- 11.2 Has a Data Protection Impact Assessment (DPIA) been completed?  
NO

Data Protection Impact Assessments have been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.

Approved by: Peter Mitchell, Interim S151 Officer & Corporate Director of Resources and Scott Funnell, Head of Strategic Procurement and Governance

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**CONTACT OFFICER:**

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<b>Post title:</b>	Head of Strategic Procurement & Governance
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**BACKGROUND DOCUMENTS:**

- Parking services ICT Case management system contract award
- Telephony System Contract Award
- Property Disposals as part of the Interim Asset Disposal Strategy