

Audit and Governance Committee Action Log

Date of meeting	Action	Agenda ref.	Deadline	Progress
19 January 2023	Officers to include additional staff training in 'way forward' plans. Suggestion of training to include additional support for teams likely to be most impacted by self-service push back (HR, Finance) to be taken to Programme Steering Group.	27/22	October meeting	
19 January 2023	Benchmarking data on Whistleblowing incidences at other Councils to be included in future reporting.	29/22	February meeting	
02 February 2023	Formal aspirational timeline target to achieve the 90% completion of Internal Audit recommendations to be considered in 23/24 IA Service Plan.	33/22	September meeting	
02 February 2023	Previously shared dashboard style reporting illustrating the movement of risks to be brought to Committee.	34/22	October meeting	
02 February 2023	Agreed to consider adding Risk FIR0061 to the register as an ongoing risk.	34/22	By next report	Update September 2023: Risk Owner Allister Bannin, Dept S151 Officer has raised to Amber risk, but it is fully budgeted. Officers comfortable this is the correct risk level.
02 March 2023	Prioritisation of recommendations to be included in future opening the books reporting and action tracker.	40/22	October meeting	
02 March 2023	Covid funding including Sales, fees and charges grants reconciliation to be completed.	40/22	Ongoing	
02 March 2023	Committee to receive quarterly MTFS tracker to monitor budget variances.	41/22	September meeting	
02 March 2023	Development of process to involve the Cabinet Member for Finance in resolving recurrent internal audit actions whilst ensuring visibility to the Committee.	42/22	Ongoing	
20 April 2023	Report on 15% Council Tax VFM increase to External Auditor	49/22	June 2024	Option to bring draft to A&G Cttee to confirm format – expected November 2023 meeting

20 April 2023	Interim Auditors Reports Recommendations AGS reporting to include a breakdown of target setting and progress.	52/22	October meeting	
20 April 2023	Impact assurance to be provided via additional narrative to describe the effect of actions and provide assurance on the embeddedness of improvement activities within future AGS reporting.	52/22	October meeting	
20 April 2023	Risk movement and time spent as red to be included in future reporting. Ensure future control dates are not in the past.	53/22	October meeting	
20 July 2023	Officers agreed to raise Scrutiny resourcing issues at CMT. Committee to receive updates via the Chairs' regular catch up.	5/22	Ongoing	
20 July 2023	Officers agreed to include the monetary values in future Energy Recharges reporting.	7/22	By next report	
20 July 2023	Independent Member recruitment panel to review 4-year appointment recommendation. Officers to circulate applicant information to committee members.	9/22	September meeting	
13 October 2022	Officers to include RAG ratings against the 12 RIPI recommendations	14/22	October meeting	